

## Curriculum Vitae

**Family name:** VICARIO

**First name:** Massimo

**Date of birth:** Avellino, December 2<sup>nd</sup>, 1957

**Nationality:** Italian

**Email:** [massimo.vicario@izsto.it](mailto:massimo.vicario@izsto.it)

### Present position:

- Head of Struttura Complessa Tecnico Logistica Appalti

### Education:

- Degree in LAW
- COURSE OF GENERAL MANAGEMENT IN HEALTH (Co.Ge.M.San.) - Advanced course for the administrative function - at the Business Management School of the University Luigi Bocconi in Milan for a total of 37 days, following a positive outcome of the evaluation tests - DIPLOMA OF GENERAL MANAGEMENT IN HEALTH TRAINING FOR ADMINISTRATIVE FUNCTIONS
- COURSE OF ADVANCED GENERAL MANAGEMENT IN HEALTH - 2nd year of the CO.GE.M.SAN. - At the Business Management School of the University Luigi Bocconi in Milan for a total of 25 days

### Professional experience

- Since February 1<sup>st</sup>, 1986 to August 5<sup>th</sup>, 1996 Administrative Assistant Coordinator -VIII level - Responsabile Dipartimento Provveditoriale economale. In 1986 started the purchasing and inventory management function, not previously present in Institute. Introduction of models, operating mechanisms and innovative instruments for the conduct of purchasing decisions. Computerization of the purchasing function (from programming to consumption) - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA
- Since August 6<sup>th</sup>, 1996 to to January 31<sup>st</sup>, 2003 Dirigente - Head of Dipartimento Provveditoriale economale - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA

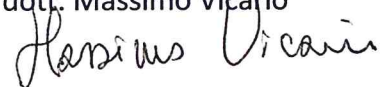


- Since July 1<sup>st</sup>, 1998 to January 31<sup>st</sup>, 2003 Dirigente – Segretario Generale- and Coordinator of Administrative Services. - Member of the negotiating team. - Head of Dipartimento Provveditoriale economica - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA
- Since January 31<sup>st</sup>, 2002 to January 23<sup>rd</sup>, 2009 member of the Internal Control Service of ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA.
- -Realization integrated computerization of the complete cycle of acquisitions of goods and services.
- -Since February 1<sup>st</sup>, 2003 to May 30<sup>th</sup>, 2006 General Secretary and Head of Administration – Head U.O.C. Approvvigionamenti e gestione materiali (Procurement and Materials Management) - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA
- Since June 1<sup>st</sup>, 2006 to October 31<sup>st</sup>, 2008 Head U.O.C. Approvvigionamenti e gestione materiali (Procurement and Materials Management) - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA
- Since March 16<sup>th</sup>, 2004 to September 30<sup>th</sup>, 2007 member of Collegio Tecnico – Istituto Zooprofilattico Sperimentale della Lombardia e dell'Emilia.
- Since February 19<sup>th</sup>, 2007 to February 19<sup>th</sup>, 2008, member of the Technical Board for the evaluation of management positions - Istituto Zooprofilattico della Sardegna
- Since November 1<sup>st</sup>, 2008 Head of the Struttura Complessa Tecnico Logistica Appalti - ISTITUTO ZOOPROFILATTICO SPERIMENTALE DEL PIEMONTE LIGURIA E VALLE D'AOSTA
- Good knowledge and use of office automation systems (word processors, spreadsheets, with the creation of graphics, presentation software, email systems and file transfer over the network Local, shared storage, and personal productivity software)
- - Holding of support and training / internal and external conferences; among others:
  - 2003 - speaker at the meeting OSPA - OBSERVATORY ON THE PROCESS OF PURCHASE-SALE OF GOVERNMENT - UNIVERSITY 'Bocconi - MILAN - "Innovation and strategic scenarios arising from the economic, management options, the organizational and legal Directive 2004 / 18 / EC: space implementation, harmonization, to redefine ")

- 2005 -" The administrative management accounting system by the integrated system of e-government for better service to the Medical Centres " organized by ENGINEERING SANITA' ENTI LOCALI
- 2006 - speaker at ARPA PIEMONTE - "The code of contracts and Directive 2004/18/EC"
- Participation in quality of learner/hearer to courses, conferences, seminars on public contracts, quality systems, workplace safety, evolution of purchasing processes, communication, teamwork, organization.

Torino, March 9<sup>th</sup>, 2017

dott. Massimo Vicario

Handwritten signature of Massimo Vicario in black ink.